

Dear Students and Parents/Guardians:

Thank you for choosing Crozier's Driving School Inc.! We look forward to providing you with the skills needed to become a competent driver. As part of this process we would like to put forward some suggestions and observations to help reach this goal.

In-Car Driving Appointments:

- You should arrange to start your in-car driving component of the course approximately three months before you can go for your full license. The legislation requires that a student wait nine months before obtaining their full license if they are enrolled in a driver education course. We offer the students two options for completing their in-car sessions. The student may take a couple of lessons at the beginning of their driving session and then could finish up the remaining eight hours approximately two months before their actual test date. The other option would be to complete their driving hours in successive weeks before their actual test time.
- Please contact us at 521-5245 initially to arrange the start-up of your in-car driving appointments about six months after getting their learners license. We will then refer you to an instructor.
- Payment for the course must be received in full at the beginning of the in-car session. If paying in two installments, preferably payment of the first half at the beginning of the classroom portion and the other half before commencement of the in-car session or before the end of the calendar year. If for any reason full payment is not received before the test date, payment must be made by cash or money order before a certificate is issued.
- With the exception of emergency situations, students are to cancel their driving lesson no later than 24 hours of the arranged time.
- Missed Appointments - students will be allowed to miss one appointment but will be required to pay \$40 for the second missed and all subsequent missed appointments. The instructor will wait for the student for ten minutes after the scheduled appointment time.
- Please **do not schedule** your driving test with the Registry of Motor Vehicles. **We will arrange your test time and date and inform you when to purchase your receipt at <https://beta.novascotia.ca/pay-road-test-driving-test>**. Any student who books his or her own appointment will have their in-car sessions suspended up to two or three months. Please note that we have no control over test time cancellations or availability. This is done by the Registry of Motor Vehicles office in Halifax.
- If you have any questions or concerns, please contact me at 521-5245. We want to provide the best possible service!

Classroom Instruction:

- We reserve the right to remove a student from the course for inappropriate behaviour at any stage of the program. Should this happen, whatever you have paid into the course will be refunded.

This is to acknowledge that you, the parent/guardian, has read the above and are in agreement:

Sincerely,

Barry Crozier
President

Student's name (please print)

Date

Parent/Guardian's name (please print)

Parent/Guardian's signature

Last revised September 2024